Williamsburg MS
EdTech

EdTech & Acceptable Use Policy

What you need to know so you can get your device and use resources

Mr. Samuel Wightman
Instructional Technology Coordinator

2023-2024
williamsburg.apsva.us/edtech

Williamsburg MS
EdTech

What You Are Getting

iPad w/ Keyboard Case

Wall Charger (white brick)

Charging/Data Cable (white cable)

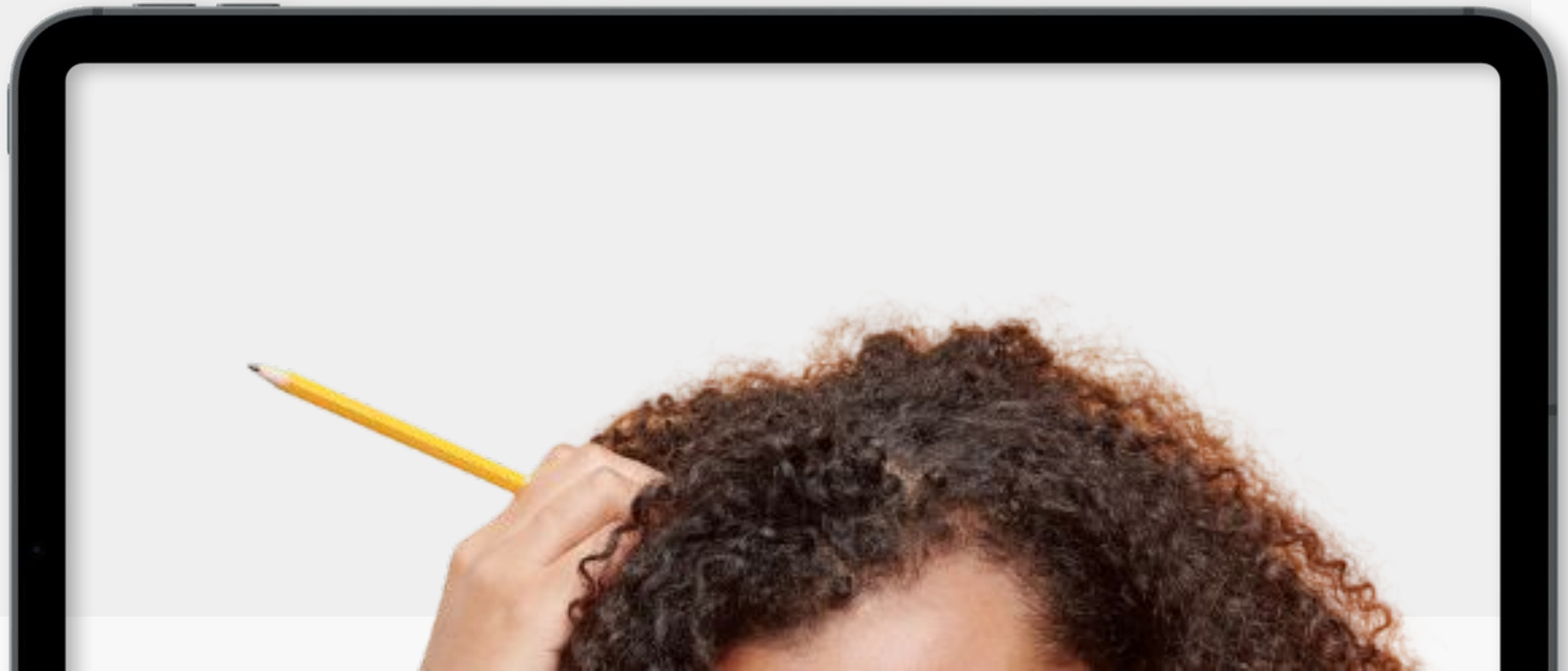
»

Williamsburg MS
EdTech

Why You Are Getting This

01 To use for school and instructional purposes

02 To keep for all three years of middle school



Williamsburg MS
EdTech

Your Device is...

01 Your responsibility

02 APS property

03 APS managed

04 APS monitored

05 Location tracked

06 Network tracked

»

Williamsburg MS
EdTech

Your Device is NOT...

01 Loaned to others

02 Left unattended

03 Misused in any way

04 Decorated

»

Williamsburg MS
EdTech

Acceptable Use Policy

Guidelines & Expectations

(AKA the fine print)

»

- *Your device is for instructional usage*
  - *Classwork / Homework*
  - *APS Sponsored Clubs and Activities*
- *Do not login to your personal (non-APS) iCloud account on your APS device*
- *Do not share your password with others or keep it where others can find it*
- *Follow APS & WMS rules when using your device & the APS network*
- *Report inappropriate content to a teacher or administrator immediately*
  - *iPad Misuse Form*
- *Report security or hardware problems to a teacher or administrator immediately*
- *Follow copyright and fair-use laws*
- *Only audio/video-record or photograph others with their knowledge & permission*
- *Only use the device and accessories issued to you*
- *Only use applications that have been authorized by APS*

Williamsburg MS
EdTech

Fees for Device Breakage & Loss

In accordance with APS policy, schools may adjust in alignment with a family's ability to pay.

https://www.apsva.us/digital-devices/damage-to-devices

$50 Battery

$32 Standard Case

$99.95 Keyboard Case

$45 Charger Port

$50 Cracked Glass

$50 Digitizer

$50 Headphone Jack

$40 Home Button

$27.08 Power Supply

$11.96 USB Cable

$285 Complete replacement

»

Williamsburg MS
EdTech

Technical Support Procedures

01 Always first...Turn it Off and On Again or Restart.

02 Ask a friend or a teacher

03 All student technical support requests (For all issues: hardware, software, and network, accounts & more.) should be submitted via your TA Teacher.

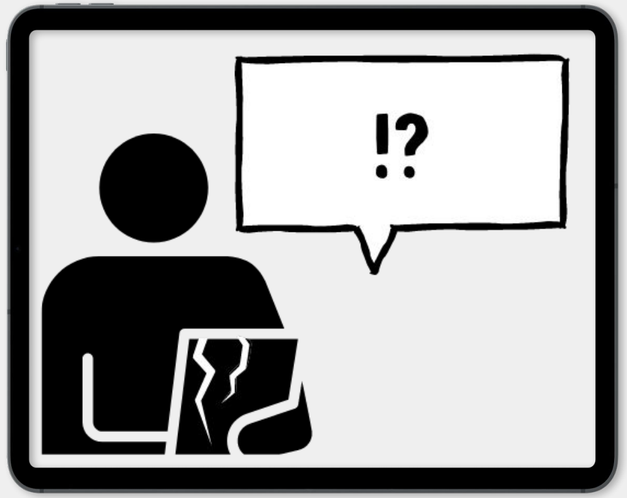
04 Lost or stolen?

- You are responsible for looking for your device
- Retrace your steps, look in all your classrooms
- You will be billed for a lost iPad
- Reach out to Mr. Wightman or Ms. Hwang

»

Williamsburg MS
EdTech

Student Tech Help



01 All student technical support requests (For all issues: Cracked iPads, Forgotten passwords, Canvas login issue, hardware, software, and network, accounts & more.) should be submitted via student's TA Teacher.

And then...

02 The ticket will be triaged to Mr. Wightman or Ms. Hwang who try to reach out to students during TA, Wolf Time or their Elective classes.

» Please do NOT just come to our offices.

Williamsburg MS
EdTech

ITC - Academics

STAFF:

- Coach, support, train, co-teach

STUDENTS:

- Train/Teach, triage, coach, support, & more

TECH "FIXES":

- Replace cords, issue spares, SMART Board/ Panel, iPad, & AV Basics

Technician - Info Services

STAFF:

- Repairs, fixes, updates devices

STUDENTS:

- Repairs, fixes, updates devices

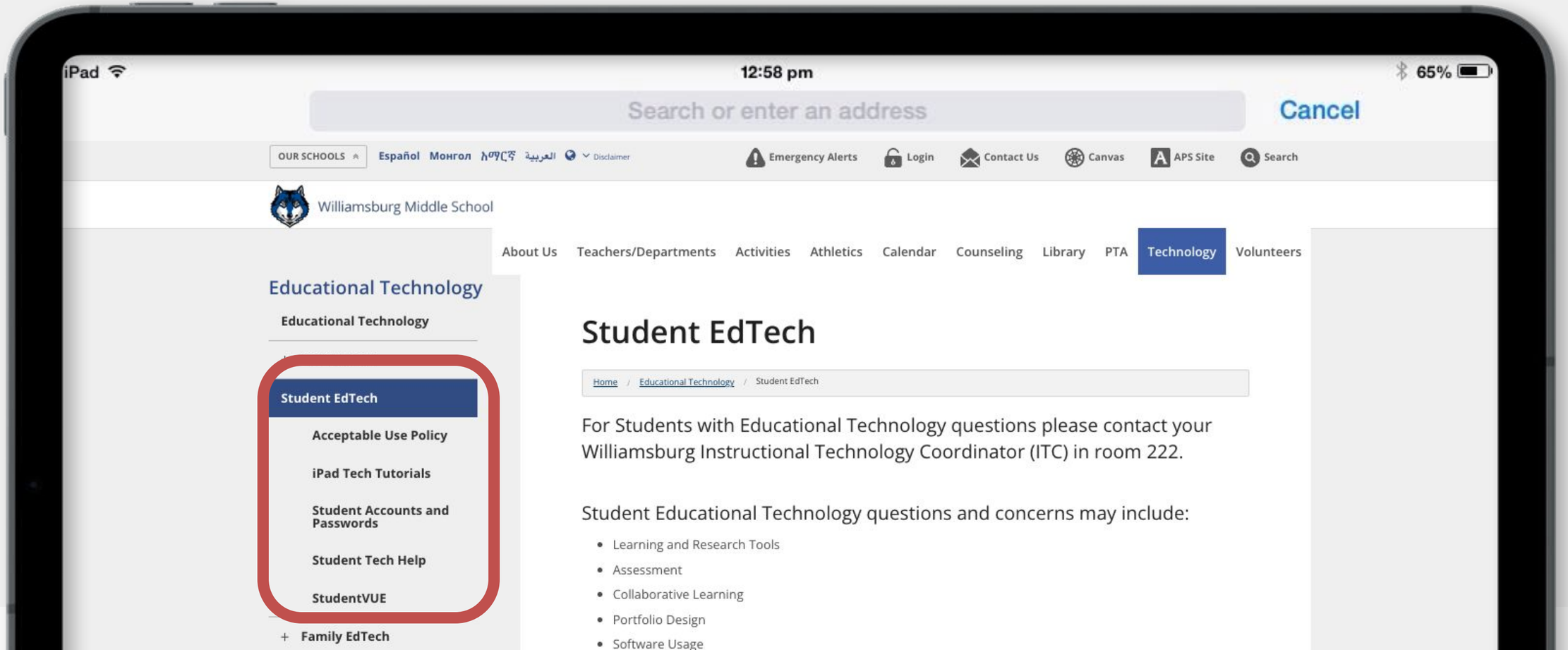
TECH FIXES:

- Most everything -repairing & replacing all tech equipment

Williamsburg MS
EdTech

Your EdTech Resources

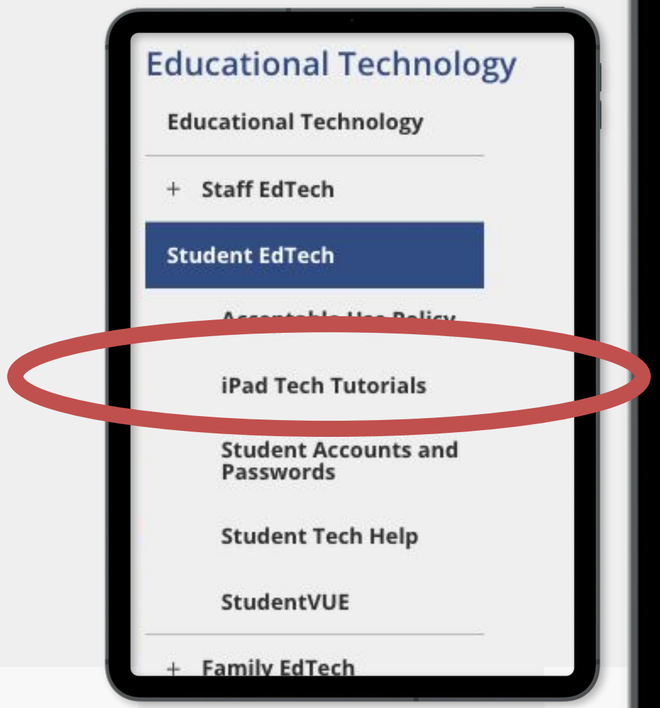
Williamsburg Webpage Student Educational Technology

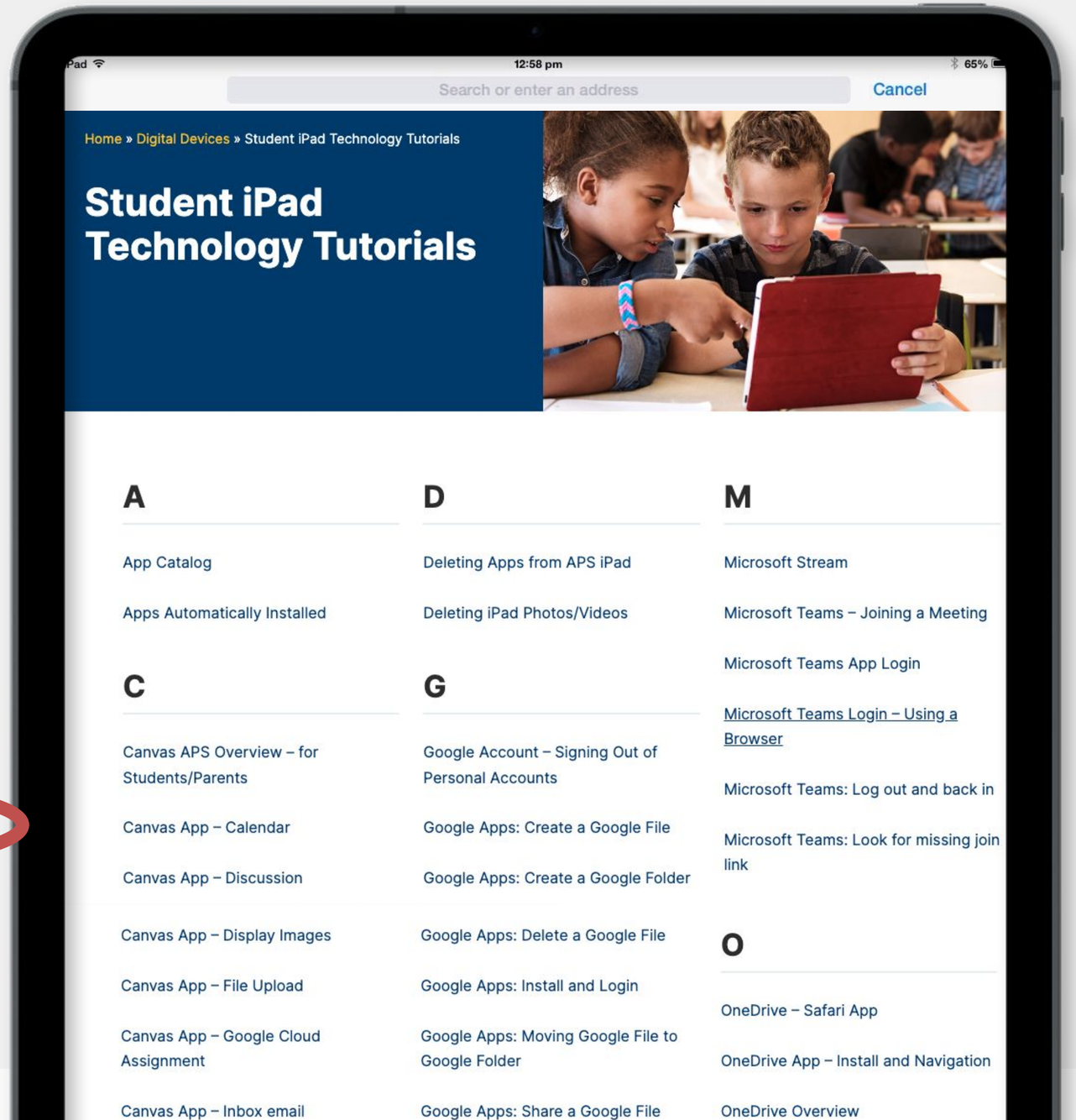


Williamsburg MS
EdTech

iPad HOW TO'S

Check out the Middle School EdTech Tutorials

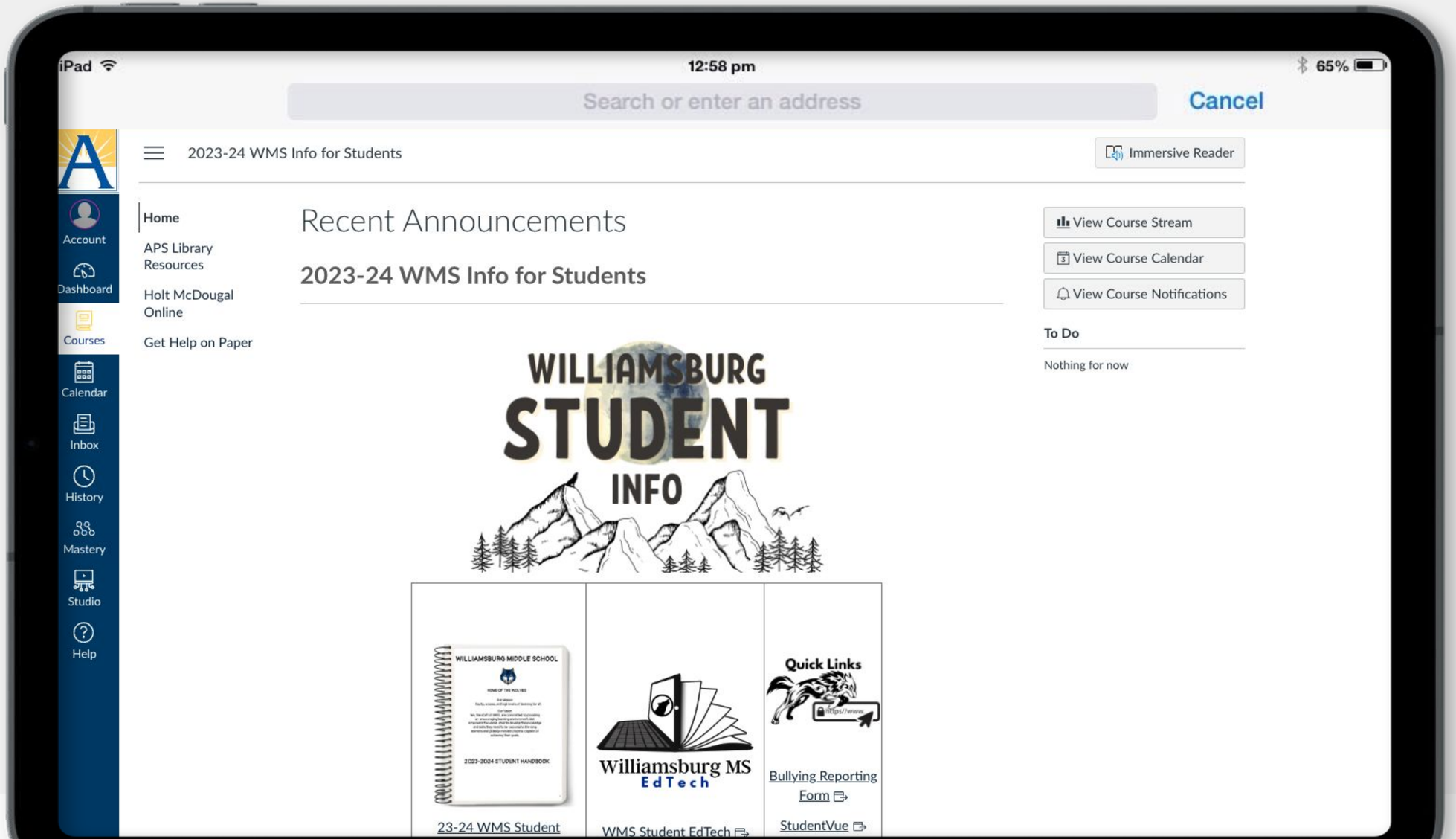




Williamsburg MS
EdTech

Your EdTech Resources

Williamsburg Student Info Canvas Course



Williamsburg MS
EdTech

Now what?

This week in TA

You will be setting up your iPad with your TA Teacher

Your Homework After That

- Take your iPad, block & charger home and bring it back to school every day.
- Tell your parent(s)/guardian(s) you have it.
- Show them the Middle School Technology Tutorials
- Find a safe charging place and prepare to bring it back to school fully charged...everyday!

»

Williamsburg MS
EdTech

Thank You

Mr. Samuel Wightman
Instructional Technology Coordinator
Room 222
samuel.wightman@apsva.us