

# Gifted Services Referral Parent Information Session

Williamsburg Middle School





# Referral & Identification Process

# Step 1: Referral/Nomination

- Areas of Identification:
  - Specific Academic Aptitude: English, Math, Science, Social Studies
  - Visual Arts
  - General Music

Referrals can made by:

- Parents, teacher/staff, community member, or student
- You must complete a referral form: [English](#), [Spanish](#), [Bengali](#), [Amharic](#), [Mongolian](#), and [Arabic](#) and submit it to the resource teacher for the gifted (RTG), me! ([Kristie.board@apsva.us](mailto:Kristie.board@apsva.us))

# Step 1: Referral/Nomination

- For more information, please visit our website:

<https://williamsburg.apsva.us/gifted-services-williamsburg/identification/>



# Step 2: Screening/Assessment



- APS uses a holistic case study approach in the screening process. All relevant data is reviewed and the decision to identify a need for services or not is made by the committee.
- Multiple criteria are used for developing the portfolio and include the following:
  - Nationally-Normed Aptitude assessments
  - Achievement assessments
  - Teacher observations
  - School-Based Performance Data
  - Parent Information Form
  - Student portfolios/work samples/performance assessments.

# Step 3: Selection/Placement



- Parents/ Guardians are notified in late spring/at the end of the year of the committee's decision by letter.
  - Parents/ Guardians may follow an appeals process if they disagree with the decision.


# FAQs

# Common Questions: Referral/Identification

- **If my child was identified in elementary school, will they still receive services in middle school?**
  - Yes! Your child's identification automatically transfers.
- **We transferred to APS and our child is identified. Does this transfer?**
  - Yes! We just need the identification documents/ testing information from your child's previous school.
- **When does the identification process begin?**
  - You can make a referral at any time during the year until April 1st.
  - Referrals after April 1st are screened the next school year.
  - Screening occurs in the Spring.



# Common Questions: Referral/Identification



- **Can I refer my child for gifted services?**
  - Absolutely! Your child may also be referred by a school community member, teacher, counselor, parent, and self.
  - **Complete a referral form and return to me, the RTG.** These can be found on our [Identification](#) page on our website.
- **If my child is already identified but I feel like, they may need to be identified in another area, what should I do?**
  - Same process as above! When filling out the form, just select the domain you feel needs to be addressed.
- **Ok, what if I don't know what areas my child is identified in, can I find out?**
  - Yes! Just send me an email I am happy to help.

# Questions?

If you have questions regarding services, please!  
complete this [Google form](#). I will follow up with  
you!

HERE TO HELP

